



“The endless support I received from the teachers at Stonehenge has really inspired me. I am now training to become a teacher, to change lives in the way they □changed mine.

Former student, Kristie Newham

# THE STONEHENGE SCHOOL

TEACHING ASSISTANT

Application pack

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The Stonehenge School  
Holders Road  
Amesbury  
Salisbury  
Wiltshire  
SP4 7PW  
t: 01980 623407  
e: [admin@stonehenge.wilts.sch.uk](mailto:admin@stonehenge.wilts.sch.uk)



## WELCOME FROM THE CO-HEADTEACHERS

At the Stonehenge School we believe that there is no limit to any student's potential. We aspire to develop a positive learning community in which effort, participation and achievement are valued.

Striving for excellence, we aim to create an outstanding school where students are happy, healthy and given opportunities to exceed their expectations. Enriched by history and culture, Stonehenge is a school for the future.

The school is increasingly popular and to cater for a growing roll we have recently moved into our £6.5 million new build, allowing our full number on roll to eventually grow to 1120 pupils. We have recently received confirmation that £6.5million in funding has been allocated for the second phase in our redevelopment, which will bring a new building to replace older facilities in the school, and improve our sporting facilities. Applications for entry into Year 7 have been over-subscribed in each of the last three years and we are expecting an even larger increase this year.

The school community is important to us, meaning that we have strong relationships with our students, and a collegiate supportive atmosphere within staff.



### PERSONALISED PROVISION

The Stonehenge school provides students with the opportunity to study a wide spread of subjects throughout Key Stage 3 and 4, providing full access to the National Curriculum with coverage of the full Ebacc at Key Stage 3, including 3 languages and a full range of arts subjects.

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*Striving for excellence, exceeding expectation.*



At Key Stage 3, key skills and knowledge are assessed using our 'I can' system, allowing teachers and students to keep track of their learning and progress. Students are given the flexibility and ownership to design their own option choices towards the end of Year 8, meaning that students study the curriculum that they choose, whatever their ability, allowing them to fully realise their future aspirations. At Key Stage 4 students are offered the full Ebacc, and the importance of taking a humanities and a language is discussed with parents as part of the options process. A variety of vocational courses are also offered to allow for development towards particular careers, or the pursuit of individual interests.

## PREPARING FOR THE FUTURE

Qualifications are highly important, and our examination results reflect our commitment to this. However school is also about preparing students for their future career and roles in the larger community. Students are offered many opportunities to develop team working and leadership skills. The prefect team in Year 11 is led by the Head Boy, Head Girl and their deputies. Students can initiate projects and share decision making through an active School council.

Careers guidance is provided throughout all years. A large number of students enjoy taking part in activities throughout the school year, including drama productions and musical concerts. We have excellent sporting facilities on site and at Amesbury Sports Centre, and run many sports teams and offer a number of extra-curricular sporting clubs, including rugby, basketball, netball, hockey, football and cricket. Trips and visits are run regularly; Year 9 can visit Pencelli Activity Centre in Wales and current trips planned include food trips to Normandy, outdoor pursuits in the Alps, and Geography trips to Iceland. There are regular Geography field trips, annual whole school cultural capital trips and the Languages department arrange annual visits to France or Germany.

The latest Ofsted inspection took place in April 2017 and concluded that... "The Stonehenge School continues to be good" and that "pupils are great ambassadors for the school. They are smart, polite, respectful and a joy to talk to".

A recent evaluation by the Local Authority reported that 'there is a positive and respectful school culture where the staff know and care for the students' and the 'leaders have a clear consistent vision which is realised through strong, shared and owned values and practice', and praised the emphasis that we place on developing our staff.

We look forward to welcoming applications from you,

Carole Dean and Nigel Roper



## TEACHING ASSISTANT

**Required from September**

**30 hours per week/38 working weeks per year (not including TD Days)**

**Permanent Contract**

**Monday – Friday 8.30am –3.00pm (30 minutes unpaid lunch)**

**Wiltshire Council pay grade E Points 6– 8, (£11.02 - £11.70 per hour) actual salary  
£13,588 - £14,137**

We are looking to recruit enthusiastic people to become an essential part of the Teaching Assistant team here at The Stonehenge School.

The role requires you to support the learning of specific students with additional educational needs either within the classroom or 1:1, or in intervention groups. You will be working as part of a supportive team.

Successful candidates will support the school to provide a stable, caring and supportive learning environment; to enable pupils to achieve their full learning potential and facilitate their personal, academic, social and moral development.

You will have a good standard of written and spoken English and Maths skills at a suitable level to support students up to Key Stage 4. Having the ELSA qualification is an advantage but not essential.

Further details can be found on our website via the following link - <https://www.stonehenge.wilts.sch.uk/vacancies/>

Application form and further details are available from the school website.

You should provide detail outlining your skills applicable to the role and reasons for applying. This should be returned to Mrs D Harker, The Headteacher's PA, The Stonehenge School, Holders Road, Amesbury, Wiltshire, SP4 7PW by the closing date.

**Closing date:** Wednesday 31<sup>st</sup> August at 9.00am

**Interview date:** To be confirmed



## TEACHING ASSISTANT

### JOB DESCRIPTION

**Reports to:** SENDCo  
**Start date:** ASAP  
**Salary:** Grade E, points 6-8  
**Contract type:** Permanent

#### **The Role:**

To assist in the support and inclusion of children with special educational needs within a mainstream school, working under the instruction/ guidance of Teachers to enable pupil access to learning.

#### **Main Duties:**

**Supporting pupils learning, either in groups or through 1:1 work.** The exact tasks will depend on the learning support needs of the pupil/s but may include:

- supporting the development of skills in literacy, numeracy, communication and social and behavioural needs
- differentiating work for individual pupils to suit their ability
- using knowledge of pupils learning support needs to suggest appropriate adjustments to lesson plans to Teachers
- clarifying and explaining instructions
- ensuring pupils are able to use equipment and materials provided
- motivating and supporting pupils
- helping pupils to concentrate on and finish work set
- meeting physical needs as required while promoting independence
- liaising with class teacher and Special Educational Needs Co-ordinator about Individual Education Plans
- developing appropriate resources to support pupils

#### **Supporting pupil's self-esteem, inclusion and behavioural development, e.g.**

- encouraging an acceptance and inclusion of the pupil with special needs
- developing methods of promoting/reinforcing the pupil's self-esteem and independence
- providing individual supervision in and out of the classroom for pupils with behavioural problems
- establishing a supportive relationship with pupils
- reinforcing the school ethos, e.g. expectations of behaviour within class and elsewhere on the school site
- supervising pupils on outings, school activities



## **Provide physical/personal care to pupils where required, e.g.**

- helping with dressing/toileting
- undertaking physiotherapy and speech therapy exercises following instruction and advice from a qualified therapist
- Operating/changing oxygen cylinders
- Moving in and out of wheelchairs, operating wheelchairs

## **Supporting the Teacher/s, e.g.**

- Using knowledge and experience of the pupils concerned, to contribute, with the class teacher (and other professionals as appropriate), in the development and evaluation of a suitable programme of support for children who need learning support
- Contribute to the development of Individual Education Plans and reviews of pupil progress
- In conjunction with the class teacher (and other professionals as appropriate) to develop system/s of recording pupil progress and contribute to the maintenance of this record
- Providing regular feedback about pupils to the Teacher/s
- Clerical support e.g. collation and copying of materials

## **Supporting the curriculum**

- Support the delivery of the Literacy and Mathematics strategy along with other aspects of both the National Curriculum and the enhanced curriculum offered by the school.

## **Supporting the school, e.g.**

- where appropriate, fostering and develop links between a pupil's home and school
- assisting with setting up, storing and retrieving and general maintenance of classroom equipment and teaching aids, e.g. computers and computer software, resources, indoor and outdoor play equipment, photographic equipment etc.
- helping to ensure the hygiene of the teaching environment in cases of sickness or soiling
- administering minor First Aid under the guidance of a qualified person

## **Supervision and Management**

The job holder has no regular supervisory responsibility for staff but assists in work familiarisation of peers and new recruits.

## **Creativity and Innovation (i.e. Problem Solving)**

The job holder works within school procedures, policies and approved methods but sometimes has to interpret these to deal with a problem e.g. if the pupil supported cannot cope with the a task the rest of the class are doing, the jobholder may implement a similar task which will give a degree of success for the pupil.



## **Key Contacts and Relationships**

The jobholder has extensive contact with pupils, which involves mentoring, motivating and imparting skills and/or knowledge. Information is exchanged with Teachers and other school staff, school management, parents/carers and at times representatives of other Agencies e.g. Health, Social Care





## Teaching Assistant Person Specification

	Essential	Desirable
<b>Qualification/Knowledge</b>	A good standard of written and spoken English and Maths skills at a suitable level to support students up to Key Stage 4	ELSA qualification Other qualifications relevant to a secondary school setting
<b>Experience</b>	Experience of working with cross- sections of people  Experience of working with young people in a paid or voluntary environment  ICT literate	Experience of working in an education or learning environment
<b>Personal Qualities</b>	A positive attitude towards supporting students Smart appearance Excellent interpersonal and communication skills Methodical and organised working methods Ability to work as part of a team A calm and professional approach to various tasks Ability to meet deadlines and prioritise workloads A positive attitude towards personal development Dedication to the role The ability to work flexibly and respond to situations as appropriate	

**This school is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment. All posts are subject to an enhanced CRB check.**